



Fund Transfer Form

(Use this form for **ALL** fund transfers between **ANY** groups in the Society)

To: _____

From: _____

Check No: _____ Date: _____ Amount: _____

This check is being listed in **OUR** report as:

_____ Transfer to Another Group Within Kingdom
_____ Transfer to Kingdom Newsletter or Outside the Kingdom
_____ Other Expense (Please Explain)

You must list this check in **YOUR** report as:

_____ Funds Received from Another Group Within the Kingdom
_____ Funds Received from Kingdom Newsletter or Outside the Kingdom
_____ Other Income (Please Explain)

_____ Copy sent with check
_____ Copy to Kingdom or Principality Exchequer
_____ Copy to Office or Officer that is making or receiving donation
_____ Copy for Reeve's File